

VISTA RIDGE METROPOLITAN DISTRICT

405 Urban Street, Suite 310
Lakewood, CO 80228
Tel: 720-213-6621

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Michael Lund	President	2027/May 2027
John Z. Ocwieja	Treasurer	2027/May 2027
Valerie Swanson	Asst. Secretary	2025/May 2025
Scott Wood	Asst. Secretary	2025/May 2025
Todd Sargent	Asst. Secretary	2027/May 2027

DATE: August 24, 2023

TIME: 5:30 P.M.

PLACE: Vista Ridge Community Center
2750 Vista Pkwy
Erie, CO 80516

I. ADMINISTRATIVE MATTERS

A. Call to Order, Disclosures of Potential Conflicts of Interest, if any.

B. Approve Agenda, confirm quorum and posting of meeting notices.

C. Review and approve Minutes of the June 27, 2023 Special Meeting (enclosure).

D. Discuss new legislation concerning the Colorado Open Records Act ("CORA").

1. Review and consider adoption of Resolution Regarding CORA Requests (enclosure).

2. Discuss file management and conversion of District records to electronic documents.

E. Public Comment.

Members of the public may express their views to the Board on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of claims for the period ending August 17, 2023, in the amount of \$412,293.35 (enclosure).

B. Review and accept the cash position statement for June 30, 2023, updated as of August 15, 2023 (enclosure).

III. LEGAL MATTERS

A. Executive session (if needed) pursuant to §§ 24-6-402(4)(b), C.R.S., to receive legal advice from the District attorney regarding specific legal questions related to the District's potential liability for a recent trip and fall on a sidewalk in the District.

B. Update on acceptance of certain Landscaping Tracts from the Town of Erie via Quit Claim Deed.

C. Water Rates: Discuss and consider Resolution regarding Imposition of Water Service Rates, Fees, Tolls, and Charges (enclosure).

D. Other Updates

IV. OPERATIONS AND MAINTENANCE MATTERS

A. Landscaping Update from Arrowhead Landscaping (enclosures).

1. Discuss weed control and scope of work for monthly landscaping services.

2. Review and ratify approval of proposal for adding rock to Vista Parkway in areas that have fabric and soil exposed, in the amount of \$3,367 (enclosure).

3. Review and ratify approval of proposal for grading native areas between homes to move the flow of water toward the main retention area, in the amount of \$2,892 (enclosure).

4. Review and ratify approval of proposal for adding rock to the heel strips on Driver Lane, Sunset Way, Iron Wood and Dog Wood, in the amount of \$9,753 (enclosure).

5. Review and consider approval of proposal for straw blankets on Eagle Way and Iron Wood Park, in the amount of \$18,453 (enclosure).

B. Review Manager's Report (enclosure).

1. Update on stakeholders' meetings to determine maintenance responsibilities

2. Discuss repairs to sidewalks

3. Discuss fencing repairs

C. Update on Town of Erie Waterline Extension Phase 2B Update.

D. Landscaping Renovations Project:

1. Status of Irrigation Design by Hydro Systems-KDI, Inc.

2. Discuss status of Landscaping Renovation Project.

V. OTHER MATTERS

A. _____

VI. ADJOURNMENT **THE NEXT REGULARLY SCHEDULED MEETING IS
OCTOBER 26, 2023 ~ BUDGET HEARING.**