

VISTA RIDGE METROPOLITAN DISTRICT

405 Urban Street, Suite 310
Lakewood, CO 80228
Tel: 720-213-6621

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Michael Lund	President	2027/May 2027
John Z. Ocwieja	Treasurer	2027/May 2027
Valerie Swanson	Asst. Secretary	2025/May 2025
Scott Wood	Asst. Secretary	2025/May 2025
Todd Sargent	Asst. Secretary	2027/May 2027

DATE: May 23, 2024

TIME: 5:30 P.M.

PLACE: Vista Ridge Community Center
2750 Vista Pkwy
Erie, CO 80516

I. ADMINISTRATIVE MATTERS

A. Call to Order, Disclosures of Potential Conflicts of Interest, if any.

B. Approve Agenda, confirm quorum and posting of meeting notices.

C. Review and approve Minutes of the April 8, 2024 Special Meeting and April 25, 2024 Regular Meeting (enclosures).

D. Review and consider approval of the 2023 Annual Report (enclosure).

E. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of claims for the period ending May 20, 2024, in the amount of \$387,193.82 (enclosure).

- B. Review and accept the schedule of cash position through the period ending March 31, 2024 and the Property Taxes Reconciliation (enclosure).
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III. LEGAL MATTERS

- A. Update on acceptance of certain Landscaping Tracts from the Town of Erie via Quit Claim Deed.
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- B. Integrated Water Facilities Common Use Agreement – Update re Cost Sharing between District and Colorado National Golf Course.
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- C. Update on discussion with Colorado National Golf Course regarding landscaping responsibilities and consider approval of agreement to perform maintenance on property owned by Colorado National Golf Course (enclosure).
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- D. Review and consider adoption of Resolution regarding Website Accessibility Plan and Policy (enclosure).
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- E. Other Updates.
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IV. OPERATIONS AND MAINTENANCE MATTERS

- A. Landscaping Update from Arrowhead Landscaping (enclosure).
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- 1. Review and ratify agreement with Arrowhead Landscaping to backfill 16 holes, in the amount of \$758 (enclosure).
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- 2. Review and ratify agreement with ratify agreement with Arrowhead Landscaping for native mow and clean up, in the amount of \$2,223 (enclosure).
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- 3. Review and ratify agreement with Arrowhead Landscaping for native mow west of Vista Ridge Parkway and Highway 7, in the amount of \$1,600 (enclosure).
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4. Review and consider approval of proposal from Arrowhead Landscaping for installation of river rock, in the amount of \$6,656 (enclosure).
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5. Review timing of installation of street monuments at the northwest corner of Mountain View Boulevard and Reserve Street and at the corner of at the corner of Sheridan and Skyline by Masterful Masonry.
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- B. Discuss status of the seasonal irrigation activation.
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- C. Review Manager's Report (enclosure).
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1. Discuss fencing repairs and maintenance and review proposals for fence painting (enclosure).
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- a. Review and consider award of contract for fence painting.
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- D. Discuss monuments adjacent to entry ponds.
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- E. Review and ratify approval of Agreement for Services between the District and CEM Lake Management for pond maintenance (enclosure).
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- F. Review and consider approval of proposal from Arrowhead Landscaping for tree trimming, in the amount of \$_____ (to be distributed).
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- G. Discuss the distribution of a mailer from the Homeowner's Association regarding construction status.
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V. CAPITAL PROJECTS

- A. Concrete Trails Project Update.
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1. Discuss turf damage restoration and final scope of work.
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- a. Discuss efforts by Resident to irrigate turf when District system was inoperable.
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2. Review and ratify approval of Change Order No. 3 to the Sidewalk Repair and Replacement Agreement with RCD Construction, Inc. for the north trail and drainage work for Vista Ridge Parkway, in the amount of \$50,000.34 (enclosure).
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B. Landscaping Renovations Project:

1. Update on status of 2024 Landscaping Renovation Project.
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2. Discuss status of the Agreement between the District and Environmental Designs, LLC for landscape and irrigation improvements (enclosure).
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3. Discuss status of pump station equipment warranty.
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VI. OTHER MATTERS

A. _____

VII. ADJOURNMENT **THE NEXT REGULARLY SCHEDULED MEETING IS JUNE 27, 2024.**